PLAMANN PARK SHELTER RENTAL INFORMATION

Shelter booking begins on January 2nd, 2019

Welcome and thank you for choosing Plamann Park for your gathering! We hope everyone enjoys what our wonderful park has to offer. Please refer to this information during your visit:

Shelters:

- All shelters have access codes on the doors to the kitchen areas. The contact person will receive the access code approximately one week prior to the reservation date. Renters must indicate a preferred contact method to receive the access code.
- There is a $50.00 security deposit on all shelter reservations.
- Amplification of any kind is prohibited. This includes but is not limited to: P.A. System, radio, television, speaker phone, etc. The use of earbuds and headphones are allowed.
- **Picnic equipment (volleyball, net, horseshoes, etc.) has a fee of $10 per day. Any items missing will result in an additional charge.**
    - **Diamonds and bases are available for rent with a shelter reservation only.**

Park/Shelter Hours:

- Park hours are from 8:00 a.m. to 11:00 p.m. year round.
- Shelters are available for rental from mid-May through September 30th. Shelter are available to rent between the hours of 10:00 a.m. - 10:00 p.m. Shelters must be cleaned and vacated by 10:00 p.m.
- **Clean up & Damage Policy:**
    - The shelter is expected to be left in the same condition the renter found it.
    - The renter will be held responsible for any clean-up, losses, damages, repair and materials along with the forfeit of your security deposit.

Alcohol:

- Alcoholic beverages are allowed, but a permit is required. The permit will only be dated for the day of your reservation by a Plamann Park staff member. There is a $5.00 fee for the permit.

Cancellations:

- No refunds will be issued without a 30 day advanced notice.

Parking:

- Park in designated areas only. Do not drive or park on grass.

Animals:

- No domestic animals are allowed in Plamann Park.

Insurance:

- Rentals open to the general public and/or rentals that provide a bounce house/dunk tank/climbing wall must provide a Certificate of Liability Insurance, in the amount of $1 million, naming Outagamie County Parks System as an additional insured, at the time the reservation is confirmed.

Tents:

- Any groups planning on using large tents must get approval from the Parks Director as to the size and location of the tent. If any stakes are needed to secure the tent, the renter must contact Digger's Hotline at 811 at least five (5) days prior to the event. Tents under 10'x10' do not fall under this category.

Thank you again for choosing Plamann Park to host your event!
Have fun, be safe and please be aware of park rules and ordinances.
Scan for park ordinances ☺